

1 CHITTENDEN COUNTY METROPOLITAN PLANNING ORGANIZATION  
2 TRANSPORTATION ADVISORY COMMITTEE - MINUTES  
3

4 DATE: Tuesday, April 1, 2008  
5 TIME: 9:00 a.m.  
6 PLACE: CCMPO Offices, 30 Kimball Avenue, Suite 206, South Burlington, VT  
7 Present: George Gerecke, Chair, Williston  
8 Bernie Gagnon, Shelburne  
9 Chris Jolly, FHWA  
10 Matt Langham, VTrans  
11 Marcy Ryan, Disabled Community Representative  
12 Jane Marvin, Elders Representative  
13 Meredith Schuft, Institutions Representative  
14 Steve Palmer Winooski  
15 Ed Wildman, Huntington  
16 Chapin Spencer, Ped/Bike Representative  
17 Dan Bradley, Burlington  
18 Jeanne K. Wilson, Hinesburg  
19 Mike Coates, Business Representative  
20 MPO Staff: Peter Keating, Senior Planner  
21 Bryan Davis, Staff Planner  
22 Jason Charest, Transportation Engineer  
23 Dave Roberts, Senior Planner  
24 Christine Forde, Senior Planner  
25 Scott Johnstone, Executive Director  
26 Others: Todd Taylor, Local Motion  
27 Pam Brangan, CCRPC  
28

29 Chair George Gerecke called the meeting to order at 9:05 a.m.  
30

31 **1. Consent Agenda**

32 No items this month.  
33

34 **2. Approval of Minutes**

35 The minutes of March 5, 2008 were approved with one change – correcting the spelling of Bernie Gagnon’s  
36 last name.  
37

38 **3. Public Comments**

39 No members of the public were present  
40

41 **4. Project Prioritization**

42 Christine Forde described the documents that were sent out in the meeting packet: the cover memo with  
43 issues and background information, project priority lists by project type, the scoring criteria, and VTrans  
44 project selection and prioritization program. She also distributed new information: A revised MPO project  
45 prioritization list with revisions noted in red based on TAC member input, a table displaying CCMPO  
46 priorities along side VTrans priorities for the same projects, and a SAFETEA-LU required report titled,  
47 *Annual Listing of Projects Receiving Federal Funds*. Following brief discussion, DAN BRADLEY MADE  
48 A MOTION RECOMMENDING THE PRIORITIZATION LIST TO THE CCMPO BOARD. JEANNE K.  
49 WILSON SECONDED THE MOTION WHICH PASSED UNANIMOUSLY.  
50

51 **5. Transportation Demand Model Consultant Selection**

52 Dave Roberts referred the TAC to the memo at the end of the packet that described the consultant  
53 solicitation, background information and the evaluation committee’s recommendation. Dave noted that the  
54 new model would include an all-day component compared with the current peak hour version. It would also  
55 strengthen pedestrian, bicycle, and transit modeling features. Two proposals were received and due to their  
56 level of responsiveness the evaluation committee recommended we hire Resource Systems Group (RSG).  
57 Dave reported that the consultant’s proposed budget is higher than what the MPO identified so there are  
58 negotiations that need to take place prior to coming to an agreement. JEANNE K. WILSON MADE A

1 MOTION APPROVING THE RECOMMENDATION TO SELECT RSG AS THE  
2 CONTRACTOR FOR THE MODEL UPDATE. THE MOTION WAS SECONDED BY BERNIE  
3 GAGNON AND PASSED UNANIMOUSLY.  
4

#### 5 **6. Status of Projects and Subcommittee Reports**

6 Bryan Davis gave updates on the small communities initiative, Way to Go! Commuter Challenge, the public  
7 involvement plan (a draft will be completed for staff review this week), Green Mountain Carshare, pedestrian  
8 bicycle plan status, and the 2010 Campaign for Active Transportation. Jason Charest reported on a request to  
9 review a traffic impact study from Milton, a bicycle lane feasibility analysis for South Burlington and  
10 prioritizing high hazard locations for the safety program. Dave Roberts provided more information on  
11 municipal requests from towns to review traffic impact studies. We need to be asked early – at the local  
12 review level – before the development application gets to ACT 250. Dave also reported on the Williston  
13 Park and ride and Huntington traffic calming study. Christine Forde is preparing a draft FY09 – 11 TIP  
14 which will be available in May. She also mentioned five scoping projects currently active – I-89 Exit 12B,  
15 Staples Plaza third lane, VT RT 15/Ethan Allen signal, and the VT RT 2A/James Brown Drive and North  
16 Williston Road/US RT 2 intersections in Williston. Scott Johnstone spoke about the innovative finance  
17 project, its schedule and getting the TAC involved. Peter Keating reported on the BBA Burlington  
18 downtown survey of employees on Transportation Demand Management strategies and Way to Go business  
19 outreach efforts through two recent training sessions.  
20

#### 21 **7. Unified Planning Work Program Budget**

22 Scott noted that the coming year's work program would note large expenditures on two notable projects: the  
23 Transportation Demand Model update and the Metropolitan Transportation Plan (MTP). These two  
24 investments are the major departure from previous year's work programs. The MTP is no longer just a 2005  
25 update as the financial assumptions we intended to use need to be reassessed according to VTrans. The  
26 model improvements include full day analyses in addition to peak hour and the ability to examine air quality  
27 impacts. Most other items are relatively unchanged. A new grant program is envisioned, due to one time  
28 only money available from previous years that were only recently identified. This is called the transportation  
29 action grants program and will require local match. A program description is being worked on. Scott will  
30 return to the TAC next month for action on the draft UPWP.  
31

#### 32 **8. CCMPO March Board Meeting Report**

33 George Gerecke mentioned that the Board held a TIP public hearing on two projects, approved the TAC  
34 recommended Substantial Regional Impact criteria, and heard a corridor study presentation from Eleni. Scott  
35 suggested that this corridor presentation should be made to the TAC.  
36

#### 37 **9. Local Motion Trail Finder**

38 Chapin Spencer gave the TAC an introduction to this project explaining that it began a few years ago through  
39 a grant from the CCMPO's Transportation for Livable Communities program and other sources. The project  
40 received assistance from a number of parties, notably Pam Brangan of the CCRPC and Lou Bresee of Lake  
41 Champlain Bikeways. The product is in beta phase with a limited release for reviewers to identify any  
42 outstanding issues. Launch will take place on Earth Day. Chapin introduced Todd Taylor who demonstrated  
43 the program features. Todd used Centennial Woods and the Colchester Bayside to Village bike path to  
44 illustrate the programs capabilities and the variety of information available to program users. Todd noted  
45 that local facility managers have the ability to edit their local information to keep it updated. Marcy Ryan  
46 suggested Local Motion work with the disabled community on interests of that constituency in order to make  
47 the site more valuable to them. She also suggested the trail system information should be linked to the transit  
48 system. Todd encouraged members to try their hand at using the program and remained after the meeting to  
49 answer any questions.  
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52  
53 The meeting adjourned at 10:10 a.m.

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55 Respectfully submitted,  
56 Peter Keating