

1 CHITTENDEN COUNTY METROPOLITAN PLANNING ORGANIZATION
2 TECHNICAL ADVISORY COMMITTEE
3 MINUTES
4

5 DATE: Tuesday June 5, 2007
6 TIME: 9:00 a.m.
7 PLACE: CCMPO Offices, 30 Kimball Avenue, Suite 206, South Burlington, VT
8 Present: George Gerecke, Chair, Williston
9 Bill McCormick, Inter City Bus Representative
10 Amy Bell, VTrans
11 Matt Langham, VTrans
12 Jane Marvin, Seniors Representative
13 Jeanne K. Wilson, Vice-Chair Hinesburg
14 Mike Coates, Business Representative
15 Meredith Schuft, Institutions Representative
16 Dennis Lutz, Essex
17 Bernie Gagnon, Shelburne
18 Dean Bloch, Charlotte
19 Dan Bradley, Burlington
20 Ed Wildman, Huntington
21 Jeff Arango, Essex Junction
22 Andy Legg, Milton
23 Steve Palmer, Winooski
24 Bruce Hoar, South Burlington
25 Aaron Frank, CCTA
26 Dave Spitz, Jericho
27 Bryan Osborne, Colchester
28 MPO Staff: Eleni Churchill, Senior Planner
29 Christine Forde, Senior Planner
30 Peter Keating, Senior Planner
31 Daryl Benoit, Transportation Planner
32 Dave Roberts, Senior Planner
33 Bryan Davis, Staff Planner
34 Jason Charest, Transportation Engineer
35

36 Chair George Gerecke called the meeting to order at 9:00 a.m.
37

38 **1. Consent Agenda**

39 A minor TIP amendment moving transportation Enhancement funds from fy06 to fy07 was approved.
40

41 **2. Approval of Minutes**

42 The minutes of May 1, 2007 were approved with one spelling correction.
43

44 **3. Public Comments**

45 No members of the public were present.
46

47 **4. FY08 Transportation Improvement Program**

48 Christine Forde distributed two handouts – one a copy of her PowerPoint presentation and the other a table
49 that summarized changes in TIP project details. Her presentation covered background information, the
50 TIP's development process and then details on projects by category. Christine went on to show the various
51 investment categories in a pie chart, then addressed this year's TIP differences noting some project
52 schedule changes and new projects added. She concluded by identifying several projects where the
53 CCMPO and VTrans had still not come to agreement. Subsequent discussion focused on a few select
54 projects and their status, including the Williston park and ride, the Circumferential Highway and Southern
55 Connector. Matt Langham also noted that in the future TIP's would need to project future project costs in
56 year of expenditure dollars – a new federal requirement. Following discussion, DENNIS LUTZ MADE A

1 MOTION TO APPROVE THE TIP AS PRESENTED BY STAFF WITH THE RESOLUTION OF
2 ISSUES BETWEEN VTRANS AND THE CCMPO TO TAKE PLACE AT THE BOARD LEVEL. THE
3 MOTION WAS SECONDED BY JEFF ARANGO AND PASSED.
4

5 **5. Sidewalk Program Recommendations**

6 Peter Keating passed around a memo that described the background and process that went into evaluating six
7 sidewalk grant applications and the subcommittee's decision to recommend funding for four. The committee
8 had met the previous Friday, and concluded that the South Burlington application was incomplete. The
9 committee then discussed the merits of the other five and after consideration to making partial awards agreed
10 the best strategy would be to fully fund the four whose total came in under the \$250K program total. The
11 recommendation then was to fully fund Hinesburg, Burlington, Shelburne, and Essex. Following brief
12 discussion, MIKE COATES MADE A MOTION THE TAC APPROVE THE SUBCOMMITTEE
13 RECOMMENDATION AND SEND THIS TO THE BOARD. THE MOTION WAS SECONDED BY
14 BILL McCORMICK AND PASSED.
15

16 **6. Pedestrian and Bicycle Committee Member Solicitation**

17 Peter explained that the recently approved operating procedures for this committee call for two TAC
18 members to be included on the roster. Staff sought volunteers to serve but none came forward at this
19 meeting.
20

21 **7. July TAC Meeting Discussion**

22 With no anticipated pressing issues expected next month, the TAC agreed to cancel the July monthly
23 meeting.
24

25 **8. Status of Projects and Subcommittee Reports**

26 Peter reported on some results from the recently concluded Way to Go Week event and the
27 Pedestrian/Bicycle Summit. Eleni Churchill mentioned the soon to conclude US RT 2 Corridor Study, the
28 VT RT 15 Corridor Study and the soon to start Western Vermont Corridor Study. Daryl Benoit said that
29 school area traffic counts were underway and that any new requests for counts should be brought to his
30 attention as soon as possible. He also noted that the recent ITS plan was now available on the web site. Dave
31 Roberts spoke about work related to Colchester Severance Corners and signalization optimization. He also
32 displayed some congestion flow maps and travel comparison bar charts that showed potential future affects
33 from not implementing some of the CCMPO's Metropolitan Transportation Plan recommendations. The
34 conclusion from the analyses demonstrated an increase in congestion on local roads.
35

36 **9. CCMPO May Board Meeting Report**

37 Peter mentioned a Circ. Highway update from project manager Ken Robie, an innovative financing primer
38 from Scott, warned public hearings for the UPWP and bylaw revisions, and the approval of the project
39 prioritization criteria. George Gerecke also noted the appointment of a Board officer nominating committee
40 consisting of Mike O'Brien and Jim Condos.
41

42 **10. Chairman's/Members' Items**

43 Dennis Lutz said that Essex is looking for information on installing variable turn lanes on Susie Wilson Road
44 at the VT RT 15 intersection. The morning AM peak should have two rights and the PM peak two lefts. The
45 town seeks advice on doing this and is willing to pay for the improvements to make it happen.
46

47 The meeting adjourned at 10:15 a.m.
48

49 Respectfully submitted,
50 Peter Keating