

1 CHITTENDEN COUNTY METROPOLITAN PLANNING ORGANIZATION
2 TECHNICAL ADVISORY COMMITTEE - MINUTES
3

4 DATE: Tuesday June 6, 2006
5 TIME: 9:00 a.m.
6 PLACE: CCMPO Offices, 30 Kimball Avenue, Suite 206, South Burlington, VT
7 Present: George Gerecke, Chair, Williston
8 Meredith Shuft, Institutions Representative
9 Bryan Osborne, Colchester
10 Bill McCormick, Inter City Bus Representative
11 Matt Langham, VTrans
12 Steve Palmer, Winooski
13 Jane Marvin, Seniors Representative
14 Mike Coates, Business Representative
15 Ed Wildman, Huntington
16 Jeanne K. Wilson, Vice-Chair Hinesburg
17 Lew Wetzel, CCRPC
18 Jeff Arango, Essex Junction
19 Chris Jolly, FHWA
20 Andy Legg, Milton
21 Richard Watts, Environmental Representative
22 Gary Estus, Westford
23 Dean Bloch, Charlotte
24 Bernie Chagnon, Shelburne
25 Sonny Audette, South Burlington
26 MPO Staff: Susan Smichenko, Senior Planner
27 Christine Forde, Senior Planner
28 Peter Keating, Senior Planner
29 Scott Johnstone, Executive Director
30 Dave Roberts, Senior Planner
31 Daryl Benoit, Transportation Planner
32 CCRPC Staff: Brad Rawson
33

34 Chair George Gerecke called the meeting to order at 9:00 a.m.
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36 **1. Consent Agenda**

37 There were no items this month.
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39 **2. Approval of Minutes**

40 The minutes of May 2, 2006 were approved without changes.
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42 **3. Public Comments**

43 No members of the public were present.
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45 **3A. FY06 TIP Amendment**

46 VTrans came to the TAC with a request to amend the TIP to include a new project to replace a
47 culvert under I-89 in South Burlington. The total project cost is just under \$2,000,000 with
48 construction planned for FY07 and 08. Scott Johnstone requested that more detailed information
49 from VTrans should be available when this request comes before the Board. Following discussion,
50 SONNY AUDETTE MADE A MOTION THE TAC RECOMMEND THE BOARD APPROVE

1 THE AMENDMENT REQUEST. THE MOTION WAS SECONDED BY BRYAN OSBORNE
2 AND PASSED UNANIMOUSLY

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4 **4. FY07 TIP**

5 Christine Forde started by showing a PowerPoint presentation on the TIP that included TIP
6 description, its purpose, how it was developed, and the programmed uses of funds over the coming
7 four years. She then provided more detail, identifying selected projects by category and the
8 amounts programmed by category. Project schedule changes were noted and the list of new
9 projects identified in SAFETEA-LU briefly identified. Christine also noted the addition of nine
10 other new projects – mostly related to paving, intersection improvements and transit fleet
11 maintenance. She also went over documents distributed in the meeting packet that highlighted how
12 projects changed from previous TIPs and VTrans comments with staff responses to the draft TIP.
13 Other handouts revealed information on funding by category, by year, funding sources and a history
14 of obligations by category going back to FY95. A request for information was made that compared
15 CCMPO area obligations to statewide obligations and Christine reported that this could be
16 produced. MIKE COATES MADE A MOTION TO MOVE THE WILLISTON PARK AND RIDE
17 PROJECT UP TO FY07. THE MOTION WAS SECONDED BY SONNY AUDETTE AND
18 PASSED OVER VTRANS' VOTE AGAINST. Richard Watts noted the importance of road
19 striping for bicyclist and pedestrian safety especially painting fog lines along road shoulders.
20 Adding TIP or local funding to do this work could improve safe traveling for these alternative
21 modes. The TAC also agreed to increase the funding for the Milton Sidewalk project to \$595,000
22 based on a more recent project cost estimate. Matt Langham reminded the TAC of the language on
23 the MOU between VTrans and the CCMPO that allows the TIP to move forward to adoption while
24 any disputes get worked out. Following further discussion, SONNY AUDETTE MADE A
25 MOTION, SECONDED BY MIKE COATES, RECOMMENDING THE DRAFT TIP, WITH
26 REVISIONS NOTED, GO TO THE BOARD AND BE WARNED FOR PUBLIC HEARING. THE
27 MOTION PASSED UNANIMOUSLY.

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29 **5. Sidewalk Program Funding Recommendations**

30 Peter Keating described background information on the Sidewalk Program which started last year.
31 This year had more funding available and could be used for construction as well as design. Four
32 applications were received from Milton, Burlington, Colchester, and Shelburne. Peter described the
33 evaluation discussion that led to Shelburne being the highest rated (project readiness, filling a
34 regional sidewalk link, quality application), and Burlington's being lowest (administrative problems
35 mixing federal funds with local for unspecified projects). Milton's project was at the point of
36 implementation but needed additional funding to complete while it wasn't clear that Colchester's
37 project was at the same point of readiness. The committee therefore recommended Shelburne and
38 Milton for funding totaling \$230,817. JANE MARVIN MADE A MOTION, SECONDED BY
39 ANDY LEGG, TO APPROVE THE SUBCOMMITTEE RECOMMENDATIONS AND THE
40 MOTION PASSED UNANIMOUSLY.

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42 **6. Technical Assistance Consultant Selection**

43 Dave Roberts reported that the solicitation of consultants for technical assistance projects produced
44 ten responses. This solicitation is part of a three year cycle to identify firms to have on retainer for
45 work with municipalities on small technical projects on an "on-call" basis. Based on the review of
46 responses, the following five firms were recommended: DuBois & King, Hoyle Tanner, RSG,
47 Smart Mobility, and Wilbur Smith. Bryan Osborne expressed a concern about cost controls on
48 these projects. Dave mentioned that these projects tend to be relatively low cost - in the \$5,000 to
49 \$10,000 range. Following further discussion, BRYAN OSBORNE MADE A MOTION,
50 SECONDED BY BERNIE GAGNON, TO APPROVE THE RECOMMENDATIONS. THE
51 MOTION PASSED WITH ONE ABSTENTION.

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2 7. Project Prioritization

3 Christine Forde described this second round of prioritization scores of Chittenden County projects
4 requested by VTrans. Last year was the first attempt at this. These priorities will be combined with
5 VTrans scoring criteria to produce a statewide list of project priorities. The table attached revealed
6 how projects in various categories rated against each other. The criteria used were identified in
7 another attached table and had been refined with input from a committee assembled to help with
8 this project. Christine used some projects to illustrate how each scored under the various criteria. It
9 was suggested that the Champlain Parkway be split into two separate projects and that the I-89
10 culvert project discussed earlier in the agenda be added. Steve Palmer requested that future
11 prioritization consider a time criteria – projects that have been identified for longer periods of time
12 should score higher. Following discussion, SONNY AUDETTE MADE A MOTION, SECONDED
13 BY JANE MARVIN, RECOMMENDING THE BOARD APPROVE THE PRIORITIZATION
14 LIST. THE MOTION PASSED UNANIMOUSLY.

15

16 8. Asset Management System

17 Dave Roberts noted that the CCMPO and CCRPC had worked to assist member municipalities in
18 efforts to manage physical assets, and to comply with government accounting requirements under
19 GASB. He referred to the report in the TAC packet that documents work conducted to date, and
20 provides information on potential directions for the Asset Management program in FY2007. The
21 inventory information would not only help with federal requirement but allow towns lower match
22 requirements on some VTrans grant programs. Dave presented two options on ways to proceed
23 with the program: 1) Continue existing data/software support, or 2) make improvements to the
24 AssetGIS program. Dave felt that option one made most sense at this time with the software just
25 getting off the ground and member towns not having spent enough time with AssetGIS. Bryan
26 Osborne suggested something between the two options, with a focus on stormwater related items,
27 would help those communities most affected by stormwater permitting issues. Chris Jolly stated
28 that FHWA wouldn't have a funding issue with this since stormwater runoff is closely linked to
29 transportation infrastructure. Dave agreed to return next month to address the stormwater concerns.

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31 The meeting adjourned at 11:30 a.m.

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33 Respectfully submitted,

34 Peter Keating

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