

1 CHITTENDEN COUNTY METROPOLITAN PLANNING ORGANIZATION
2 TECHNICAL ADVISORY COMMITTEE - MINUTES
3

4 DATE: Tuesday April 4, 2006
5 TIME: 9:00 a.m.
6 PLACE: CCMPO Offices, 30 Kimball Avenue, Suite 206, South Burlington, VT
7 Present: George Gerecke, Chair, Williston
8 Dan Bradley, Burlington
9 Meredith Shuft, Institutions Representative
10 Bryan Osborne, Colchester
11 Bernie Chagnon, Shelburne
12 Aaron Frank, CCTA
13 Stan Hamlet, Underhill
14 Bill McCormick, Inter City Bus Representative
15 Richard Watts, Environmental Representative
16 Matt Langham, VTrans
17 Steve Palmer, Winooski
18 Jane Marvin, Seniors Representative
19 Sonny Audette, South Burlington
20 Mike Coates, Business Representative
21 Ed Wildman, Huntington
22 Jeanne K. Wilson, Hinesburg
23 MPO Staff: Susan Smichenko, Senior Planner
24 Christine Forde, Senior Planner
25 Peter Keating, Senior Planner
26 Scott Johnstone, Executive Director
27 Dave Roberts, Senior Planner
28 Daryl Benoit, Transportation Planner
29 Others: Bob Penniman, CATMA
30

31 Chair George Gerecke called the meeting to order at 9:05 a.m.
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33 **1. Consent Agenda**

34 There were no items this month.
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36 **2. Approval of Minutes**

37 The minutes of March 8, 2006 were approved without changes.
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39 **3. Public Comments**

40 No members of the public were present.
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42 **4. CATMA TDM Presentation**

43 Bob Penniman brought the TAC up to date on CATMA activities and provided a primer on
44 Transportation Demand Management (TDM) and Transportation Management Associations (TMA).
45 He started his presentation with some background information noting the 2001 TDM conference
46 that focused on human resource personnel that did little to advance TDM programs at the time. The
47 CCMPO was now poised to try again to advance these programs. Bob identified CATMA members,
48 defined a TMA and identified their characteristics, including – visionary developers amenable to
49 look at land use and transportation together, organizations established within a defined geographic
50 area, and cited conditions necessary for organizational success. He then described the planning
51 context in Vermont – mentioning Act 250, state planning law, local regulations and federal

1 transportation law. He then defined the components of TDM and mentioned Colchester's latest
2 zoning revisions as helping implement TDM as well as any municipal regulations in the country.
3 Information and programs specific to CATMA were presented next – organizational mission, goals,
4 resolutions and partnerships. Bob described the guaranteed ride home program, unlimited access
5 (where UVM students and staff ride CCTA free), flex time, telecommuting, carpool and vanpool
6 incentives and the bike/walk incentive program. He noted that the ridership for all the shuttle
7 services serving the CATMA institutions was over two million last year. All TMAs collect data
8 through surveys and other means in order to evaluate the effectiveness of their programs. Bob
9 displayed some of CATMA's program results that revealed rising numbers of unlimited access
10 users and reduced parking demand. In comparison to other comparably sized cities in Northern
11 New England such as Manchester NH and Portland ME, Burlington's non-SOV trip rates are
12 higher. Bob concluded by noting that research had shown that effective TDM programs are those
13 that combine information dissemination with transportation alternatives and real incentives.
14 CATMA is planning a June TDM implementation workshop for local planners.

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16 **5. Traffic Alert Consultant Selection**

17 Dave Roberts noted that at the last TAC meeting it was decided that staff would review proposals
18 for this program and return with a recommendation. He referred to the memo in the meeting packet
19 that summarized the issues, identified the two bidders and what they offered, and recommended we
20 stay with Administrative Advantage for this work. SONNY AUDETTE MADE A MOTION
21 RECOMMENDING WE CONTRACT WITH ADMINISTRATIVE ADVANTAGE FOR THE
22 TRAFFIC ALERT PROGRAM. DAN BRADLEY SECONDED THE MOTION AND IT
23 PASSED UNANIMOUSLY.

24

25 **6. FY06 TIP Amendments**

26 Christine Forde reviewed the list of proposed amendments from the memo in the meeting packet,
27 describing each and the reason for change. She noted that although these were all minor
28 amendments, there were so many that staff felt discussion under a regular agenda item was
29 warranted. The projects reviewed were eleven earmarks from SAFETEA-LU, I-89 Exit 14
30 improvements, Huntington's East Street Bridge, the US RT2/ Industrial Avenue intersection,
31 Shelburne Road reconstruction, Winooski Downtown Redevelopment, and the Lime Kiln Bridge.
32 Another amendment request, distributed at the meeting, adds funding to CCTA operating assistance.
33 None of the proposed amendments affect our fiscal constraint level. Following brief discussion,
34 MIKE COATES MADE A MOTION THE TAC RECOMMEND THE BOARD APPROVE THE
35 LIST OF TIP AMENDMENTS PRESENTED. JANE MARVIN SECONDED THE MOTION
36 AND IT PASSED UNANIMOUSLY. Richard Watts, referring to last month's discussions on the
37 TAC's future, felt that he's not qualified to vote on amendments like these. Sonny Audette noted
38 that this is the kind of action a technical committee should be involved in.

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40 **7. Status of Projects and Subcommittee Reports**

41 Peter Keating distributed flyers for Way to Go Week and encouraged members to register and
42 participate. He also reported that the Metropolitan Transportation Plan public opinion survey is
43 about to be mailed out and that the MTP Advisory Committee needed a TAC member to fill out its
44 roster. The time commitment would be one to two hour, quarterly meetings, over an 18 month
45 period starting early this summer. Bryan Osborne volunteered for this. Peter also noted that the
46 MPO's Safe Routes to School pilot project was ending but that VTrans is just starting theirs.
47 Chittenden County schools are encouraged to start, or continue, their participation. Susan
48 Smichenko described the US RT 2 Corridor public meeting held at the Double Tree Hotel, reported
49 that the VT RT 15 corridor project RFP is in process, and that VTrans would be performing safety
50 audits at two intersections - Shamrock/National Guard Roads in South Burlington, and Roland
51 Court/VT RT 15 in Winooski. Scott Johnstone gave a status report on UPWP development noting

1 that the draft is inclusive of nearly all suggestions provided from various groups. The TAC would
2 get the draft next month for review and comment. Dave Roberts updated the TAC on the CIRC EIS
3 project noting growth forecast development and Rich Ranaldo's presentation to the Board last
4 month. Christine Forde distributed a draft FY07 TIP to the TIP subcommittee.

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6 **8. CCMPO March Board Meeting Report**

7 Peter Keating mentioned that two major items – the CIC EIS update and a discussion of MPO
8 comments on the draft CCRPC Regional Plan – dominated the meeting.

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10 The meeting adjourned at 10:30 a.m.

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12 Respectfully submitted,

13 Peter Keating

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