

1 CHITTENDEN COUNTY METROPOLITAN PLANNING ORGANIZATION
2 TECHNICAL ADVISORY COMMITTEE
3 MINUTES
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5 DATE: Tuesday, June 1, 2004

6 TIME: 9:00 a.m.

7 PLACE: CCMPO Offices, 30 Kimball Avenue, Suite 102, South Burlington, VT

8 Present: Dan Bradley, Chair, Burlington

9 Polly McMurtry, VTrans

10 Jeanne K. Wilson, Hinesburg

11 Dean Pierce, Shelburne

12 George Gerecke, Williston

13 Jeff Arango, Essex Junction

14 Steve Palmer, Winooski

15 Bryan Osborne, Colchester

16 Barb Breen, Huntington

17 Jane Marvin, Senior Representative

18 Andy Legg, Milton

19 Gary Estus, Westford

20 Aaron Frank, CCTA

21 Lew Wetzel, CCRPC

22 Chris Jolly, FHWA

23 Dennis Lutz, Essex

24 Matt Langham, VTrans

25 Stan Hamlet, Underhill

26 Murray Benner, SSTA

27 Sonny Audette, South Burlington

28 Richard Watts, Bike/Pedestrian Representative

29 MPO Staff: Peter Keating, Senior Planner

30 Susan Smichenko, Senior Planner

31 Daryl Benoit, Transportation Planner

32 Bill Knight, Executive Director

33 Christine Forde, Senior Planner

34 Dave Roberts, Senior Planner

35 Others: Michelle Maresca, CCRPC

36 Ed Wildman, Huntington

37 Tom Buckley, CCMPO Board

38 Sean Murphy, IVS, Inc.

39 Mike Shellito, IVS, Inc.
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41 Chair Dan Bradley called the meeting to order at 9:05 a.m.
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- 43 1. **Consent Agenda.** A TIP amendment moving funding to FY05 for the Hinesburg Pathway and
44 increasing the FY04 project cost for Essex's Jericho Road Bike Path passed without dissent.
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46 2. **Approval of Minutes.** The minutes of May 4, 2004 were approved without changes.
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48 3. **Public Comments.** No members of the public were present.
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4. Infrastructure Management

Sean Murphy and Mike Shellito of IVS Inc. came to the TAC to get feedback on the proposed data dictionary part of the infrastructure management database/GIS software they are developing for CCMPO member towns. The data dictionary will contain information on the various town asset attributes which will be tracked. While not all towns will collect all the attribute information suggested, it is important that standards include most of the possible data fields towns need to keep records of. A revised sheet on sidewalk attributes was distributed reflecting comments from the town of Milton. Dennis Lutz mentioned that some of the stormwater assets needed more information. The consultant was here to get just such feedback. They want to make sure all asset attributes are identified from the start. They noted that all assets would also have a comment field to enter other information. Bryan Osborne was concerned that the software be able to produce reports related to federal GASB 34 requirements. Sean Murphy stated that it would be able to do this. The consultants hope to finalize the data dictionary over the next three weeks and asked TAC members to contact them or Dave Roberts with other comments.

5. FY 04 TIP Amendments

Christine Forde handed out a revised memo on the immediate TIP amendments worked out between VTrans, the legislature and CCMPO regarding the affects of delaying the Circumferential Highway. These include adding \$5.5 million in FY04 for the Winooski Downtown Redevelopment project, increasing Circ PE funds in FY 04 and FY05 by \$3.3 million, and moving \$7.3 million for Circ construction from FY04 to FY07. Considerable discussion on the Circumferential Highway delay, its regional and statewide ramifications, and the politics of transportation funding and decision-making followed. Following discussion, DENNIS LUTZ MADE A MOTION THE TAC RECOMMEND THE BOARD WARN A PUBLIC HEARING ON THESE AMENDMEMTS. THE MOTION WAS SECONDED BY SONNY AUDETTE. RICHARD WATTS MADE A MOTION TO AMEND THE ORIGINAL MOTION BY SEPERATING THE PROJECTS UNDER DISCUSSION. THIS MOTION DIED FOR LACK OF A SECOND. Richard then explained that he would vote against the motion. MOTION THEN PASSED WITH ONE OPPOSED.

6. FY05 UPWP

Bill Knight reminded the TAC that they had forwarded an earlier draft of the UPWP to the Board at their last meeting but the finance committee recommended the Board reconsider the work program with a smaller budget and some task changes. The Board agreed and sent the UPWP back to the subcommittee and now to the TAC for comment. Bill highlighted the changes from the draft the TAC last considered in May. These included funding the 10% Challenge program at \$20,000 rather than the original \$40,000 - this after funding had been cut altogether in the draft considered by the UPWP subcommittee. Substantial cuts to communications and public outreach are also proposed. To fund the 10% Challenge program, the UPWP subcommittee recommended the \$20,000 come from the \$120,000 programmed for the TLC grants. Most of the discussion that followed centered on the merits of the 10% Challenge Program and how their mission compares to the CCMPO. GEORGE GERECKE MADE A MOTION THE TAC APPROVE THE UPWP AS RECOMMENDED BY THE UPWP SUBCOMMITTEE AND DETAILED IN ATTACHMENT #2. STAN HAMLET SECONDED THE MOTION AND IT PASSED WITH ONE OPPOSING (Richard Watts) VOTE.

7. FY05 TIP

Christine Forde reported that most of what she was going to bring up under this item had been discussed previously. She said that she would be working with VTrans to get a full draft of the FY05 TIP to the Board and will have something for the TAC in July.

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8. TAC Officer Nominating Committee Report and Election

Peter Keating noted that the Nominating Committee of Lew Wetzel and Dan Bradley had put forward a recommendation to the TAC that George Gerecke and Jeanne K. Wilson be elected Chair and Vice-Chair respectively. Peter noted that other nominations could come from the floor as well. SONNY AUDETTE MADE A MOTION THE TAC APPROVE THE RECOMMENDED SLATE AS PROPOSED BY THE NOMINATING COMMITTEE. MOTION WAS SECONDED BY RICHARD WATTS AND PASSED UNANIMOUSLY.

9. Status of Projects and Subcommittee Reports

Dave Roberts gave an update on the VT RT 15 corridor study from Jericho to Hardwick noting two upcoming public meetings. Dave also mentioned the orthoimagery project and a problem with the recent flights' data collection. He then gave an update on the transportation model project. Susan Smichenko reported on a well attended local concerns meeting in South Burlington for the Spear Street corridor study and mentioned the VTrans Exit 14 study and the CCMPO's ITS Plan proposals. She also is seeking TAC volunteers to review signal optimization proposals. Christine Forde reported on the upcoming local concerns meeting for the Airport Parkway relocation project and the bike/pedestrian crossing of Shelburne Road. Peter Keating reported that the MTP is taking longer than first anticipated after being brought back in-house from the consultant. We now expect to have a draft at the end of July. Peter also mentioned that five TDM proposals had been received and that two consultants were called in for interviews later this month. The TAC is expected to select a consultant in July. Daryl Benoit reported that turning movements and bike/pedestrian counts are now available through the CCMPO's web site.

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10. CCMPO May Board Meeting Report

Peter Keating mentioned Secretary McDonald's presentation on Circ. Highway discussions and legislative decisions, a review of the CCMPO sidewalk policy, a public hearing and FY04 TIP amendment for Market Street, the draft UPWP's referral back to the subcommittee, and an update on the Public Transportation Task Force.

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11. Chairman's/Members' Items

Peter Keating noted that Enhancement grant letters of intent were due at VTrans this coming Friday, June 4. Stan Hamlet asked members about the rail passenger cars used for the Champlain Flyer and wondered if they might be used again for service now that the Shelburne Road reconstruction project is underway.

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The meeting adjourned at 10:40 a.m.

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Respectfully submitted,
Peter Keating

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