

1 CHITTENDEN COUNTY METROPOLITAN PLANNING ORGANIZATION
2 TECHNICAL ADVISORY COMMITTEE
3 MINUTES
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5 DATE: Tuesday, May 4, 2004

6 TIME: 9:00 a.m.

7 PLACE: CCMPO Offices, 30 Kimball Avenue, Suite 102, South Burlington, VT

8 Present: Dan Bradley, Chair, Burlington

9 Polly McMurtry, VTrans

10 Jeanne K. Wilson, Hinesburg

11 Dean Pierce, Shelburne

12 George Gerecke, Williston

13 Jeff Arango, Essex Junction

14 Steve Palmer, Winooski

15 Bryan Osborne, Colchester

16 Barb Breen, Huntington

17 Jane Marvin, Senior Representative

18 Andy Legg, Milton

19 Gary Estus, Westford

20 Aaron Frank, CCTA

21 Lew Wetzel, CCRPC

22 Bob Penniman, Institutions Representative

23 Dennis Lutz, Essex

24 Matt Langham, VTrans

25 Stan Hamlet, Underhill

26 MPO Staff: Peter Keating, Senior Planner

27 Susan Smichenko, Senior Planner

28 Daryl Benoit, Transportation Planner

29 Bill Knight, Executive Director

30 Christine Forde, Senior Planner

31 Others: Michelle Maresca, CCRPC

32 Sandra Moore, Huntington

33 Raghuram Dharmaraju, VTrans

34 Greg Edwards, Dufresne-Henry

35 Mark Smith, Dufresne-Henry

36 Thad Luther, Dufresne-Henry

37 Alan McIntosh, UVM

38 Natalia Fajardo, UVM

39 Jane McKinney, UVM
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41 Chair Dan Bradley called the meeting to order at 9:10 a.m. and asked everyone to introduce
42 themselves since a number of new people were present. Dan also noted that a new agenda item –
43 6A – would be added to consider a FY04 TIP amendment proposal.
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45 1. **Consent Agenda.** There were no consent agenda items this month.

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47 2. **Approval of Minutes.** The minutes of April 6, 2004 were approved without changes.
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49 3. **Public Comments.** No members of the public were present.
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4. Burlington Employer TDM Survey Presentation

UVM Professor Alan McIntosh introduced two students from his service learning class – Natalia Fajardo and Jane McKinney – who would present the results from their class exploring Transportation Demand Management (TDM) in downtown Burlington. Jane started with an explanation of the students’ backgrounds, identified the institutional partners (CATMA, CCMPO, CCTA, 10% Challenge), and the issues behind the transportation and parking survey of Burlington employers. She then provided more detail about the survey – number distributed, response rate, respondent characteristics – and remarked on the question results. Natalia then summarized the survey findings and addressed TDM options, cited some TDM success stories, described CO2 emission issues, and concluded the presentation with recommendations on how to introduce TDM to more Burlington businesses. Dan Bradley and Bob Penniman thanked and praised the students’ efforts and mentioned that their work will help the MPO as they further their own TDM planning task.

5. VT RT 15 Update

Susan Smichenko introduced Dufresne-Henry (D-H) employees Mark Smith, Thad Luther, and Greg Edwards, along with Raghuram Dharmaraju of VTrans who have been working on the RT 15 Corridor project. This is the first phase in evaluating existing traffic conditions and implementing recommendations for optimizing signal timing while improving traffic flow and safety. Mark and Thad demonstrated modeling software called Synchro that depicts moving traffic along roadways with an orthophoto background. The software allows one to actually picture existing traffic conditions and reveal problem areas. Mark and Thad then took the TAC through a simulation of several selected intersections – Spring Street, Winooski, I-89 Exit 15, A&P Shopping Center, South Summit in Essex Junction, the 5 Corners, and Susie Wilson Road including Kellogg Road. Raghuram then added his comments about specific areas and had some corridor wide observations as well. D-H will take a closer look at coordinating the whole corridor and finalize their report in the near future. Ensuing discussion focused on signals near Fort Ethan Allen and along Susie Wilson Road.

6. FY05 UPWP

Bill Knight referred members to the draft UPWP and Summary mailed in the TAC packet. Bill noted some of the selected bulleted items on the summary sheet starting with budget then moved onto work tasks. Bill noted that a budget limiting factor (the proposed total currently is \$2.1 million) was the amount of state match that would be available. State resources at this time may not be sufficient to match the entire work program. Discussion that followed included the possibility of municipalities providing the match for their own projects should the state not be able to. Following further discussion, JANE MARVIN MADE A MOTION THE TAC ACCEPT THE DRAFT UPWP FOR PUBLIC HEARING AND SEND THIS TO THE BOARD. THE MOTION WAS SECONDED BY AARON FRANK AND PASSED UNANIMOUSLY.

6A. Minor FY04 TIP Amendments

Christine Forde distributed a memo describing two proposed amendments to the FY04 TIP – one to move \$300,000 in federal funds for PE in FY05 to FY07 for the VT RT 15 Bike path, and the other to transfer \$184,000 in federal funds from ROW to PE in FY04 for the VT 2A/US RT 7/Creek Road/Bay Road intersection project. Following Christine’s explanation and brief discussion, DENNIS LUTZ MADE A MOTION THE TAC RECOMMEND THE BOARD APPROVE THESE AMENDMENTS. GEORGE GERECKE SECONDED THE MOTION AND IT PASSED UNANIMOUSLY.

1 **7. FY05 TIP**

2 Christine Forde started by giving a general background on the TIP – how often it’s developed, its
3 importance, how it’s put together, and the span of time it covers. She then described changes in this
4 TIP from the previous year’s document highlighting major changes in schedule or cost with
5 explanations. Christine also displayed a page from the draft TIP to illustrate changes in layout and
6 format. Following discussion, much of which dealt with the wording of a motion to forward the
7 draft to the Board, DENNIS LUTZ MADE A MOTION TO FORWARD THE DRAFT TIP TO
8 THE MPO FOR PUBLIC HEARING SUBJECT TO CHANGES APPROVED BY THE MPO
9 PRIOR TO THE HEARING. BRYAN OSBORNE SECONDED THE MOTION AND IT
10 PASSED UNANIMOUSLY.

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12 **8. TAC Officer Nominating Committee Volunteers**

13 Peter Keating noted that the current TAC officers have served for two years and we needed to hold
14 elections to get onto the same calendar term as Board officers. This meant having a slate offered at
15 the June meeting and elected to start their terms in July. Lew Wetzel and Dan Bradley volunteered
16 to work with staff on putting the candidate slate together.

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18 **9. Status of Projects and Subcommittee Reports**

19 This item was deferred due to the late hour.

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21 **10. CCMPO March Board Meeting Report**

22 This item was deferred due to the late hour.

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24 **11. Chairman’s/Members’ Items**

25 Peter Keating noted that this was Barbara Breen’s last meeting and thanked her for her service to
26 the TAC. Sandra Moore was acknowledged as Barb’s replacement from Huntington.

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28 The meeting adjourned at 11:45 a.m.

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Respectfully submitted,
Peter Keating

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