

1 CHITTENDEN COUNTY METROPOLITAN PLANNING ORGANIZATION  
2 TECHNICAL ADVISORY COMMITTEE  
3 MINUTES  
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5 DATE: Tuesday, April 6, 2004  
6 TIME: 9:00 a.m.  
7 PLACE: CCMPO Offices, 30 Kimball Avenue, Suite 102, South Burlington, VT  
8 Present: Dan Bradley, Chair, Burlington  
9 Polly McMurtry, VTrans  
10 Jeanne K. Wilson, Hinesburg  
11 Dean Pierce, Shelburne  
12 George Gerecke, Williston  
13 Jeff Arango, Essex Junction  
14 Steve Palmer, Winooski  
15 Genie Soboslai, Colchester  
16 Chris Jolly, FHWA  
17 Jane Marvin, Senior Representative  
18 Andy Legg, Milton  
19 Gary Estus, Westford  
20 Aaron Frank, CCTA  
21 Lew Wetzel, CCRPC  
22 MPO Staff: Peter Keating, Senior Planner  
23 Susan Smichenko, Senior Planner  
24 Daryl Benoit, Transportation Planner  
25 Bill Knight, Executive Director  
26 Christine Forde, Senior Planner  
27 Paul Craven, Project Manager  
28 Others: Michelle Maresca, CCRPC  
29

30 Chair Dan Bradley called the meeting to order at 9:10 a.m. and introduced Genie Soboslai sitting in for  
31 Bryan Osborne.  
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- 33 1. **Consent Agenda.** There were no consent agenda items this month.  
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35 2. **Approval of Minutes.** The minutes of March 3, 2004 were approved without changes.  
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37 3. **Public Comments.** No members of the public were present.  
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39 **4. Infrastructure Management Consultant Selection**

40 This item had been discussed last month but no decision made. Dave Roberts started with some background  
41 information that he had shared with the TAC last November – this project began with an attempt to improve  
42 pavement management then along came federal requirements under GASB-34 and municipalities were  
43 interested in expanding into the management of other assets. The RFP that went out requested software  
44 modules related to transportation infrastructure, stormwater and water assets, and other municipal and  
45 transportation related assets. Three proposals warranted follow-up interviews. Two – from Cartegraph and  
46 Information and Visualization Services (IVS) – were finalists. The IVS proposal was recommended by the  
47 review committee for its cost, ease of use, fitness to local needs, ties with other software, and training follow-  
48 up. Following discussion, ANDY LEGG MADE A MOTION THE TAC APPROVE CONTRACTING  
49 WITH IVS FOR THE INFRASTRUCTURE MANAGEMENT WORK. GEORGE GERECKE  
50 SECONDED THE MOTION AND IT PASSED UNANIMOUSLY.  
51

52 **5. Orthoimagery Quality Assurance Consultant Selection**

53 Dave Roberts explained that the orthoimagery work needed a separate contract with another firm to verify  
54 the quality of the product. Qualifications were received from three firms and a review committee  
55 recommended the selection of Green Mountain GeoGraphics for the work. GEORGE GERECKE MADE A

1 MOTION THE TAC SELECT GREEN MOUNTAIN GEOGRAPHICS. THE MOTION WAS  
2 SECONDED BY JANE MARVIN AND PASSED UNANIMOUSLY.

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4 **6. Transportation Demand Model Update Consultant Selection**

5 Dave Roberts described the background to this solicitation – four firms submitting and three interviewed –  
6 RSG, Smart Mobility, and Cambridge Systematics. After extensive deliberations, the review committee  
7 recommended RSG. The RSG proposal included several attractive features: an innovative peak shifting  
8 capability to better model travel behavior in congested conditions, a freight modeling package under  
9 development by Jack Faucett Associates, experience programming the DSS software, and the lowest cost of  
10 any of the proposals received. AARON FRANK MADE A MOTION THE TAC CONTRACT WITH RSG.  
11 GEORGE GERECKE SECONDED AND THE MOTION PASSED UNANIMOUSLY.

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13 **7. TIP Amendments**

14 Christine Forde and Dan Bradley started by explaining the cost increase for the Burlington North Street  
15 project and that the increased funds would come from Riverside Avenue and the Champlain Parkway. A  
16 lengthy discussion of generic and specific project cost estimation followed. GEORGE GERECKE MADE A  
17 MOTION THE TAC RECOMMEND THIS TIP AMENDMENT FOR PUBLIC HEARING. AARON  
18 FRANK SECONDED AND THE MOTION PASSED UNANIMOUSLY. Christine next explained the  
19 South Burlington Market Street project noting that the City received a federal grant for this but this grant  
20 needed to come from the CCMPO's existing funds and did not include additional money. The funds to add  
21 \$250,000 for PE in FY04 would come from the Kennedy Road project. Following discussion, GEORGE  
22 GERECKE MADE A MOTION THE TAC RECOMMEND THIS TIP AMENDMENT FOR PUBLIC  
23 HEARING. AARON FRANK SECONDED AND THE MOTION PASSED UNANIMOUSLY.

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25 **8. Review Committee Volunteers**

26 Christine Forde reported that eight applications to the Transportation for Livable Communities (TLC)  
27 program had come in and a review committee was needed to evaluate them. Lew Wetzel, Dean Pierce, Polly  
28 McMurtry, and George Gerecke agreed to serve on this review committee. Susan Smichenko then explained  
29 that the CCMPO would be updating its Intelligent Transportation Systems (ITS) Plan to bring it up to  
30 national ITS architecture standards. An RFP for this work was about to go out and a committee to review the  
31 proposals needed to be established. Aaron Frank, Jeff Arango, and George Gerecke volunteered for this.

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33 **9. Status of Projects and Subcommittee Reports**

34 Paul Craven gave a legislative update on the transportation capital bill. It had left the House and was under  
35 discussion in the Senate. Paul and Bill Knight noted that the Senate was considering adding a municipal park  
36 and ride grant program and developing criteria for this program. Peter Keating pointed out that the proposed  
37 criteria could run counter to the recommendations in the recently approved CCMPO Park and Ride  
38 Prioritization report. Further legislative discussion included the proposed Bolton interchange. Bill Knight  
39 described the Public Transportation Task Force that had been recently established. Bill noted that this group  
40 would propose a new funding source for transit, a new governance structure and would also propose  
41 legislative language to implement their recommendations. Peter Keating mentioned the upcoming Way to  
42 Go Week the first week of May. This was an expansion of the event formerly called Curb Your Car Day.  
43 Peter encouraged participation and on-line registration at [www.waytogovt.org](http://www.waytogovt.org). He also reported that the  
44 MTP consultant, WSA, had been released from further work and that staff would be finishing up the  
45 document.

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47 **10. CCMPO March Board Meeting Report**

48 Peter Keating reported that the Board approved UPWP amendments, received a presentation on Safe Routes  
49 to School, approved warning a TIP hearing for Burlington's North Street project, and heard a presentation  
50 from Daryl Benoit on the Western Vermont Rail Corridor project.

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52 The meeting adjourned at 10:20 a.m.

53 Respectfully submitted,  
54 Peter Keating