

1 Chittenden County Metropolitan Planning Organization
2 Regular Meeting
3 Minutes

4 Date: Wednesday, September 16, 2009
5 Time: 7:00 p.m.
6 Place: CCMPO Offices; 110 West Canal Street; Suite 202; Winooski, VT 05404
7 Present: Andy Montroll, Burlington Marc Landry, Colchester (Vice Chair)
8 Jeff Carr, Essex (Chair John Lajza, Essex Junction Alternate
9 Rick Moulton, Huntington Bob Penniman, Jericho
10 Lori Donna, Milton Erik Filkorn, Richmond
11 Phil Gingrow, St. George Jim Dudley, Shelburne
12 Steve Owen, Underhill Rich Elmore, Westford
13 George Gerecke, Williston Mike O'Brien, Winooski
14 Amy Bell, VTrans
15 Ex-Officio: Chris Jolly, FHWA Aaron Frank, CCTA
16 Brad Worthen, BIA
17 Others: Chapin Spencer, Local Motion John Fitzgerald, Essex resident
18 Staff: Michele Boomhower, Exec. Dir. Peter Keating, Sr. Transportation Planner
19 Christine Forde, Sr. Trans. Planner Eleni Churchill, Sr. Transportation Planner
20 Daryl Benoit, Trans. Planner/IT Bryan Davis, Transportation Planner
21 Jason Charest, Trans. Engineer Bernadette Ferenc, Exec. Assistant
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23 The meeting was called to order at 7:05 p.m. by the chair, Jeff Carr. He welcomed Erik Filkorn
24 who is the new MPO rep from Richmond and Brad Worthen from the Burlington International
25 Airport.
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27 1. Changes to the Agenda. JIM DUDLEY MADE A MOTION TO REMOVE THE
28 PRESENTATION ON VERMONT WESTERN CORRIDOR DRAFT PLAN AS STAFF AS
29 ADVISED US THAT THERE ARE ONGOING DISCUSSIONS WITH VTRANS. MARC
30 LANDRY SECONDED AND THE MOTION CARRIED UNANIMOUSLY.
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32 2. Public Comment Period. There were none.
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34 3. Action on Consent Agenda. There were no items on the consent agenda.
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36 4. Approval of Minutes. MIKE O'BRIEN MADE A MOTION TO APPROVE THE MINUTES
37 OF JULY 15, 2009. ANDY MONTROLL SECONDED AND THE MOTION CARRIED
38 WITH JIM DUDLEY, RICH ELMORE, ERIK FILKORN AND JOHN LAJZA ABSTAINING.
39 There was a brief discussion about whether members who did not attend the meeting were
40 required to abstain from a vote to approve the minutes. Staff will research Roberts Rules and
41 report back.
42

43 5. Executive Director's Report. Michele distributed the Executive Director's report for
44 July/August tonight. Highlights include:

- 45 • Exit 16 transportation management study in Colchester was recently completed. We are
46 moving to a scoping study to determine improvement needs.
- 47 • The US2/Exit 14/Staples Lane (or Sheraton Lane) scoping study is complete. The City of
48 South Burlington has signed an LTF Agreement with VTrans and they are close to hiring a
49 municipal project manager.

- 1 • She noted that we received proposals from 11 firms and have selected five technical
2 assistance consultants who will be assisting us over the next three years.
- 3 • Michele reported that Exit 12B alignment study at I-89 and VT 116 was recently completed
4 by RSG. The purpose was to see how we might fit an interchange there. Results were
5 presented to City of South Burlington and we're looking for opportunities for the next phase
6 of the study. We need to determine whether we can move into an EIS for an interchange at
7 that location.
- 8 • The creative financing project for how we might fund this interchange is moving forward.
9 RSG and Mike Munson have been retained to review financing of this interchange. We
10 anticipate results by late fall for delivery to the legislature. John Fitzgerald asked whether
11 this board has taken a position of whether Exit 13 should be completed before Exit 12B. He
12 feels completing Exit 13 would take pressure off Exit 14. Michele said in the past analyses
13 of Exit 13 have shown there are considerable barriers to completing Exit 13. The EIS for
14 Exit 12B would have to consider other solutions that might handle this better, so it's not
15 completely off the table.

16

17 6. Sidewalk Grant Program – Criteria Evaluation and Approval of Awards. The chair noted that
18 this action was postponed from our last meeting. Peter Keating noted that the Executive
19 Committee reviewed this issue and concurs with the TAC recommendations for awards. Staff
20 has begun work on reevaluating the criteria and will continue to do so over the next few months.
21 **ANDY MONTROLL MADE A MOTION TO ADOPT THE RECOMMENDATIONS OF THE
22 REVIEW COMMITTEE AND THE TAC TO GRANT FULL FUNDING TO BURLINGTON
23 AND JERICHO AND PARTIAL FUNDING OF \$126,859 TO COLCHESTER. ERIK
24 FILKORN SECONDED.** Andy Montroll noted that the Executive Committee looked at the
25 criteria and decided we had to work with the criteria that had been in place but that for future
26 years the criteria would be adjusted. Jeff Carr publicly thanked Milton for understanding the
27 situation we found ourselves in. Mike O'Brien noted that in the Executive Committee minutes it
28 was noted that the unspent money could not be returned to Milton for another project, but he
29 feels we should be able to use the funding in the MPO area. He was concerned about the
30 statement from VTrans that allowing the unspent money to be added to the MPO sidewalk total
31 this year was a one-time deal. Jeff Carr feels we can work out a policy on this that both we and
32 VTrans can agree to. Michele noted that staff is reviewing progress on these projects getting
33 completed. Jeff Carr said this whole situation allowed us all to learn how we work on these
34 types of issues. Lori Donna agrees that money not used should stay in Chittenden County, but
35 agrees with awards here. **VOTE: MOTION CARRIED UNANIMOUSLY.**

36

37 7. Report on Local Motion Activities. . Chapin Spencer, Executive Director at Local Motion,
38 made a very informative presentation about that organization's work over the past ten years. A
39 recent success was the bike ferry in Richmond when the Bridge Street Bridge closed for repairs.
40 They started thirteen days after the grant was awarded, provided 35 days of service with 140
41 volunteer deckhands and 10,398 boardings at a cost of \$21,500. Chapin then reviewed
42 improvements they need to run daily service on the causeway bike ferry, which include a
43 commercial ferry vessel with bathrooms, ramp and dock, turn-around, and wave attenuator to
44 protect the boats loading and unloading. It's a \$1.2M project and they've received a \$300,000
45 enhancement grant. They have submitted permitting and if they solve the money piece they can
46 build next summer. Erik Filkorn gave a big thank you from Richmond, because they couldn't
47 have done it without Local Motion. Michele noted that NADO is going to Congress with
48 successful projects and we submitted this one. Marc Landry noted that Chapin understates the
49 importance of Local Motion to the communities like Colchester. He said they've changed the

1 disposition of Colchester neighborhoods. Bob Penniman also commended Local Motion who
2 have taken over and manages the Safe Routes to Schools program that the MPO piloted a few
3 years ago.

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5 9. Committee Reports.

6 a. Executive Committee. Meeting minutes from August 5 and September 2, 2009 were in the
7 packet.

8 b. Transportation Advisory Committee. The September meeting minutes were in the packet.

9 c. Finance Committee. Jim Dudley noted that it was a great year for this organization. We had
10 revenue over expenses with a strong cash position. He noted that the move cost us \$18,000
11 but it'll save us at least \$20,000 a year in rent expenses alone. He also noted that the audit
12 has been completed.

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14 10. Members' Items:

- 15 • Our annual meeting will be held here on November 18th. Professor Frank Bryan will be
16 the guest speaker.
- 17 • We will have an Open House on Thursday, October 8th from 4-6:00 p.m. and members
18 are encouraged to attend.

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20 JIM DUDLEY MADE A MOTION TO ADJOURN AT 8:00 P.M. ANDY MONTROLL
21 SECONDED AND THE MOTION CARRIED UNANIMOUSLY.

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23 Respectfully submitted,

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27 Bernadette Ferenc, Executive Assistant