

1 Chittenden County Metropolitan Planning Organization
2 Regular Meeting
3 Minutes
4

5 Date: Wednesday, April 19, 2006
6 Time: 7:00 p.m.
7 Place: CCMPO Main Conference Room; 30 Kimball Avenue, South Burlington, VT
8 Present: Andy Montroll, Burlington Marc Landry, Colchester
9 Jeff Carr, Essex (Sec-Treas.) Dale Arango, Essex Junction
10 Andrea Morgante, Hinesburg Rick Moulton, Huntington
11 Bob Penniman, Jericho (Chair) Marc Maheux, Underhill
12 Tom Buckley, Westford George Gerecke, Williston
13 Mike O'Brien, Winooski (Vice-Chair) Polly McMurtry, VTrans
14 Ex-Officio: Chris Jolly, FHWA Garret Mott, CCRPC
15 Others: Clem Bissonette, Mayor of Winooski Matthew Langham, VTrans
16 Staff: Scott Johnstone, Executive Director Peter Keating, Sr. Trans. Planner
17 Christine Forde, Sr. Trans. Planner David Roberts, Sr. Trans. Planner
18 Susan Smichenko, Sr. Trans. Planner Daryl Benoit, Transportation Planner
19 Bernadette Ferenc, Executive Assistant
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21 The meeting was called to order at 7:07 p.m. by the Chair, Bob Penniman.
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23 1. Changes to the Agenda. Bob Penniman said members should have received an email this
24 afternoon removing Item 9g. Regional Plan Review comments. We'll take it up in May.
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26 2. Public Comment Period for Items not on the Agenda. There were none.
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28 3. Action on Consent Agenda. There were no consent agenda items.
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30 4. Approval of Minutes. ANDREA MORGANTE MADE A MOTION, SECONDED BY
31 MARC LANDRY, TO APPROVE THE MINUTES OF MARCH 15, 2006. MOTION
32 CARRIED WITH JEFF CARR, RICK MOULTON AND BOB PENNIMAN ABSTAINING.
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34 5. FY07 Unified Planning Work Program (UPWP) Update. Scott Johnstone presented a one-
35 page memo giving the current status and next steps in the UPWP process. The first draft work
36 program and budget was presented to the UPWP committee and was discussed at a meeting last
37 night. The local match numbers all work. The committee members present felt comfortable
38 with the direction we've taken. VTrans and FHWA are reviewing the draft. We're about a
39 month behind where we'd like to be, but we added the public involvement process that put us a
40 little behind, but we've added many of the issues that came up in that process. We will get a new
41 draft on the website by the end of next week. We will also respond to each of the 325 comments
42 with how we addressed them in this work program and those will be posted as well. The Finance
43 Committee and TAC will review it on May 2nd, Executive Committee on May 3rd. A draft will
44 be mailed to the board on May 10th so that at the May board meeting we can warn a public
45 hearing for June 21st.
46

47 6. Executive Director's Report. The report was sent electronically last Friday. Scott Johnstone
48 reminded any interested board members that UVM will present its master plan to the CCRPC
49 Regulatory Review Committee on Monday, April 24th at 4 p.m.

1 7. Approval of Transportation Demand Management (TDM) Implementation Strategy. Peter
2 Keating noted that in 2004 we hired a consultant to build on the TDM recommendations
3 developed for the 2025 MTP, and refine them. The final product was delivered last December
4 and in January the TDM Partners agreed to distill the TDM Plan work into a summary, which is
5 what you are being asked to approve tonight. The TAC and Executive Committee have reviewed
6 and approved the Implementation Strategy. GEORGE GERECKE MADE A MOTION,
7 SECONDED BY JEFF CARR, TO APPROVE THE “CCMPO TRANSPORTATION
8 DEMAND MANAGEMENT (TDM) EDUCATION, OUTREACH AND SUPPORT
9 IMPLEMENTATION STRATEGY.” Tom Buckley questioned the item dealing with Act 250.
10 Peter Keating said this is really an education piece to let the District Environmental Commission
11 know that TDM should be a part of every project. Polly McMurtry said the state is also
12 considering educating the Environmental Commission about options for mitigation for transit
13 and TDM rather than just highways. Members suggested it would be good information for the
14 legislature, schools which are some of the biggest employers in our communities and parents
15 who drop their kids off instead of letting them take the school bus. Andy Montroll noted that
16 Burlington will be holding a Pedestrian Summit at Contois Auditorium on one of the first
17 Saturdays in May to make the City more pedestrian friendly. It’s being sponsored by the
18 Neighborhood Planning Associations. VOTE: MOTION CARRIED UNANIMOUSLY.
19

20 8. Minor Transportation Improvement Program (TIP) Amendments. The meeting packet
21 contained a memo from staff listing minor amendments to the FY06-08 TIP, which included:

- 22 • **SAFTEA-LU Earmark Projects** (Amendments FY06-14 - FY06-15) Add the Federal
23 Earmark projects listed to the FY06-08 TIP.
24 ○ Church Street Marketplace Improvements
25 ○ Waterfront Transportation Improvements, Burlington
26 ○ Burlington Downtown Transit Center
27 ○ Champlain Water District Water Quality Improvements
28 ○ Quinlan Covered Bridge Improvements, Charlotte
29 ○ Route 15 Streetscape and Pedestrian Crossing
30 ○ I-89 Exit 14 New Southbound Exit Ramp
31 ○ I-89 Exit 14 Additional lane at Southbound Entrance Ramp
32 ○ CCTA buses; facilities and equipment
33 ○ SSTA vans
34 ○ East Bicycle and Pedestrian Path, Winooski

35 Status of all Earmarks Projects in relation to the CCMPO TIP is provided in **Table 2**, included for
36 information. With the approval of these TIP amendments, all earmark projects will be listed on the
37 CCMPO TIP.

- 38 • **I-89 Exit 14 Improvements to Southbound Exit Ramp, South Burlington** (Project
39 HC008, Amendment FY06-26) Increase CON funds from \$500,000 (fed) to \$2,148,480 (fed).
40 Funding breakdown is as follows: \$1,418,000 in FY06 and \$730,480 in FY07.
41 • **East Street Bridge** (Amendment FY06-29, Project BR020) This project received a Federal
42 Earmark under SAFTEA-LU that covers the construction costs. As a result, the \$500,000 in Federal
43 STP funds shown in FY06 can be transferred from STP funds to Earmark funds, and the STP funds
44 can be allocated to other Chittenden County projects. The funding level for East Street Bridge
45 remains unchanged.
46 • **US2/Industrial Avenue, Williston** (Amendment FY06-30, Project HP010) Remove \$500,000
47 in Federal construction funds from this project in FY06 and apply those funds to other Chittenden
48 County projects. Transfer the remaining \$542,000 in federal funds from construction to preliminary
49 engineering and right of way.

- 1 • **Shelburne Road Reconstruction, South Burlington** (Amendment FY06-31, Project
2 HC002A) Add \$1,358,327 in federal funds in FY06. New construction cost is \$12,578,794 (fed).
3 This change reflects an 11 percent increase in project cost.
- 4 • **Winooski Downtown Redevelopment** (Amendment FY06-32, Project HP043A) Add
5 \$1,024,159 in federal funds in FY06.
- 6 • **Lime Kiln Bridge, Colchester/South Burlington** (Amendment FY06-33, Project BR001)
7 Add \$550,000 in federal funds in FY06.
- 8 • **CCTA Operating - Federal** (Amendment FY06-34, Project TR002) Add \$200,000 in federal
9 funds in FY06. New total in FY06 is \$1,000,000.

10
11 Christine Forde distributed a revised amendment for the Winooski Downtown Redevelopment project to
12 add \$895,332 in federal funds in FY06. MIKE O'BRIEN MADE A MOTION THAT WE APPROVE
13 THE MINOR TIP AMENDMENTS AS PRESENTED AND REVISED. RICK MOULTON
14 SECONDED. Scott Johnstone noted that all of these are minor amendments, but we didn't want to put
15 them on the consent agenda since there were so many of them. These were all earmarks we had heard
16 about last summer when SAFETEA-LU was passed. VOTE: MOTION CARRIED UNANIMOUSLY.
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18 9. Committee Reports:

- 19 a. Executive Committee. The draft minutes of the March 30th meeting were in the packet.
- 20 b. Technical Advisory Committee. A committee report was included in the packet.
- 21 c. Strategic Planning Committee. Scott Johnstone said the committee did not meet, but has been
22 working on the committee structure. They will meet again in May.
- 23 d. Public Transportation Committee. Tom Buckley noted they didn't meet either, but are working on a
24 policy guidance document for this Board. They will meet again in May.
- 25 e. Finance Committee. Jeff Carr reported that they will meet on May 2nd to discuss the UPWP budget
26 and begin their review of the salary structure and benefits.
- 27 f. CCRPC. Garret Mott reported that their Executive Committee has recommended to the full
28 commission adoption of the Personnel Manual and benefits, which was discussed at the Joint
29 Executive Committee meeting. They're still plugging away on the public hearing draft of the
30 regional plan. They have just approved Williston's town plan, have recommended approval of the
31 Essex town plan and have several more waiting in the queue.

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33 10. Members' Items: Mike O'Brien recognized Mayor Clem Bissonette who was in the audience
34 tonight.
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36 11. Other Business. Peter Keating distributed a flyer for Way to Go Week which will be the week of
37 May 8-12, with kick-off activities on May 5th.
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39 JEFF CARR MADE A MOTION, DULY SECONDED, TO ADJOURN AT 7:27 P.M. MOTION
40 CARRIED UNANIMOUSLY.

41
42 Respectfully submitted,
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46 Bernadette Ferenc
47 Executive Assistant