

1 Chittenden County Metropolitan Planning Organization
2 Reception and Annual Meeting
3 Minutes
4

5 Date: Wednesday, October 19, 2005
6 Time: 6:00 p.m.
7 Place: Double Tree Hotel; 1117 Williston Road, South Burlington, VT 05403
8 Present: Andy Montroll, Burlington Jeff McDonald, Charlotte
9 Marc Landry, Colchester Jeff Carr, Essex (Sec-Treas.)
10 Andrea Morgante, Hinesburg Bob Penniman, Jericho (Chair)
11 Ken Nolan, Milton Virginia Clarke, Richmond
12 Jim Dudley, Shelburne Jim Condos, South Burlington
13 Marc Maheux, Underhill Alt. Tom Buckley, Westford
14 George Gerecke, Williston Mike O'Brien, Winooski (V-Chair)
15 Dawn Terrill, VTrans.
16 Ex-Officio: Chris Jolly, FHWA Chris Cole, CCTA
17 Others: Karen Akins, SR2S Consultant Rep. Bill Aswad
18 John Booth, Honored Guest Greg Brown, CCRPC Exec. Dir.
19 Peter Clavelle, Mayor of Burl. Greg Edwards, Dufresne-Henry, Inc.
20 David Grimm, Champ. Valley Expo. Rep. Bill Keogh, Burl. Alternate
21 Cheryle Knight Rep. Michele Kupersmith
22 Matthew Langham, VTrans. Roger Marshall
23 Jane Marvin, TAC Sen. Dick Mazza
24 Polly McMurtry, VTrans Diane Meyerhoff, Third Sector Assoc.
25 Jeff Munger, Sen. Jeffords staff Sue O'Brien
26 Meredith Shuft, CATMA Chapin Spencer, Local Motion
27 Rich Tetreault, VTrans Joseph Thibault & Guest, GBIC
28 Rep. Ira Trombley
29 Staff: Bill Knight, Executive Director Scott Johnstone, Incoming Exec. Dir.
30 Peter Keating, Sr. Trans. Planner Christine Forde, Sr. Trans. Planner
31 Dave Roberts, Sr. Trans. Planner Susan Smichenko, Sr. Trans. Planner
32 Daryl Benoit, Trans. Planner
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34 Beginning at 6 p.m. members and guests enjoyed appetizers. Frank Bryan, commentator on
35 Vermont politics and government, entertained the audience with the topic "Planning in Vermont:
36 Rearranging the Deck Chairs on the Titanic." Bob Penniman, CCMPO Chair, Bill Knight,
37 outgoing Executive Director and Scott Johnstone, incoming Executive Director all offered
38 thoughts on the state of the CCMPO. An awards ceremony followed. John Booth, former board
39 member and staff of the CCRPO was given a plaque for his years of service. Bill Knight was
40 presented with a plaque for his 5 years of service as the Executive Director and was given a gift
41 from staff and a gift certificate to Inn at Essex from the CCMPO Board.
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43 **Business Meeting.** The meeting was called to order at 8:00 p.m. by the Chair, Bob Penniman.
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45 1. Changes to the Agenda. There were none.
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47 2. Public Comment Period: No comments
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1 3. Action on Consent Agenda: There was one item on the consent agenda: a minor TIP
2 amendment to add money for PE and CON in FY06 for I-89 bridge rehab in Richmond. JIM
3 CONDOS MADE A MOTION, SECONDED BY GEORGE GERECKE AND IT WAS
4 APPROVED UNANIMOUSLY.

5
6 4. Approval of Minutes. JEFF CARR MADE MOTION TO APPROVE THE MINUTES OF
7 SEPTEMBER 21, 2005, WITH CORRECTIONS. JIM CONDOS SECONDED, AND
8 MINUTES WERE APPROVED WITH KEN NOLAN, JIM DUDLEY, AND ANDREA
9 MORGANTE ABSTAINING

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11 5. Enhance Project Priority. VTrans has again asked us to prioritize the enhancement grant
12 applications from Chittenden County. The TAC concurred with the Enhancement Subcommittee
13 recommendation that the applications be ranked as – #1- Richmond Village Streetscape and
14 Transportation Enhancement Plan; #2 -Burlington Depot Street Improvements, tie for 3rd –
15 Richmond Land Trust Scenic Easement acquisition & Vermont Farm Bureau East Monitor Barn
16 Restoration. JIM CONDOS MADE THE MOTION TO APPROVE THE
17 RECOMMENDATIONS OF THE ENHANCEMENT SUBCOMMITTEE. GEORGE
18 GERECKE SECONDED AND THE MOTION CARRIED UNANIMOUSLY.

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20 6. Finance Committee report: Jeff Carr reported that with the passage of SAFETEA-LU, the
21 CCMPO will be getting a 40% increase in planning funds over the life of the bill. The Finance
22 Committee reviewed the options of how to match these additional funds and is recommending
23 that we increase the local match by 25% for FY2007 and 7% each in FY2008 and FY2009.
24 They realize that is a lot of money for the local communities to deal with but it is consistent with
25 passage of previous federal reauthorization bills when we have had large step increases in the
26 local match in the first year following those bills. The cost of not increasing the local match is
27 that it could become a free-for-all with only those communities who can afford the additional
28 match vying for the funding. We need to stress the concept of leveraging federal dollars to the
29 communities. If we do as suggested we will be able to use the funding that we see coming to the
30 CCMPO in the next few years. He reviewed how much some of the communities match would
31 grow from FY06 to FY07. We want to be sure individual board members understand the need
32 and are comfortable to explain it to their elected officials. The Finance and Executive
33 Committees are asking members to approve the explanatory memo, along with the estimated
34 local match that will be sent to communities as they begin to prepare their budgets for FY07.
35 Jeff McDonald questioned the role of in-kind match for communities and whether that had been
36 considered. Bill Knight noted that the in-kind is considered, but is running about \$20,000. We
37 have been increasing this amount each year by keeping better attendance records and getting
38 actual billable rates for municipal employees. We will continue to work on increasing that
39 because it does mean additional cash. Discussion continued with Jeff Carr noting that the 7%
40 increase in future years is not cast in stone, but would be based on what the actual annual
41 allocations turn out to be. JIM CONDOS MADE THE MOTION TO APPROVE SENDING
42 THE MEMO AND THE LOCAL SHARE AND JEFF CARR SECONDED. Andy Montroll
43 questioned whether the motion was to approve the increase as well as send out the memo. All
44 agreed it did both. THE MOTION WAS APPROVED WITH JEFF MCDONALD AND KEN
45 NOLAN ABSTAINING.

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47 7. The 2030 MTP Advisory Committee Operating Procedures: Staff reviewed these procedures
48 at the September meeting and the Executive Committee is asking that the board approve them so
49 we set up the committee. JIM CONDOS MADE MOTION TO APPROVE, MIKE O'BRIEN

1 SECONDED. Andrea Morgante made a friendly amendment to change #8 under Membership
2 from specifying Lake Champlain Regional Chamber of Commerce/GBIC to “Business
3 Community” to be consistent with the other categories, such as “bike/ped community” and
4 “environmental community.” It was accepted. Tom Buckley was concerned that the document
5 didn’t spell out how to change the procedures. There was some general discussion around the
6 idea that if the committee wanted to make changes as time went on they could make
7 recommendations to the board for such changes. Jeff Carr noted that in developing the 2025
8 MTP the Board didn’t assert itself and that is why we wanted to be more specific this time.
9 VOTE: THE AMENDED PROCEDURES WERE APPROVED UNANIMOUSLY WITH
10 AGREEMENT THAT THE POLICY TO CHANGE IT WOULD BE IN THE RECORD FOR
11 FUTURE REFERENCE.

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13 8. Executive Director’s Report. This was sent electronically. No Discussion.

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15 9. Committee Reports. Members received copies of the Executive Committee draft minutes
16 from October 5th and the TAC report from October 4th. There was no discussion.

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18 10. Members’ Items:

- 19 • Polly McMurtry filled the board in on the latest information about the Circ EIS. On
20 Thursday, they will release the information on the Circ Alternatives that they have decided
21 upon. There are three Alternatives: No Build, Circ Segments A-B, and Improved 2A. She
22 noted that the recommendations of the Collaborative would be included. **They anticipate**
23 **another round of public meetings in November.**
- 24 • Andrea Morgante requested that a discussion on how to handle future earmarks (process,
25 match and timing) be added to a future agenda.

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27 JEFF CARR MADE A MOTION, DULY SECONDED, TO ADJOURN AND THE MOTION
28 CARRIED.

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30 Respectfully submitted,

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34 Bernadette Ferenc, Executive Assistant