



Communities working together to meet  
Chittenden County's transportation needs

**CHITTENDEN COUNTY METROPOLITAN PLANNING ORGANIZATION  
ANNUAL MEETING  
AGENDA**

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**Wednesday, November 18, 2009 – 6:30 p.m.**

**Double Tree Hotel**

**1117 Williston Road, South Burlington, VT 05403**

**Business Meeting – 6:30 p.m.**

1. Approval of Minutes (October 21, 2009) (ACTION ITEM)
2. Town Highway Bridge Program Project Prioritization (ACTION ITEM)
3. Blue Ribbon Commission Resolution Approval (ACTION ITEM)
4. Committee Reports: (Information items - attached)
  - a. Executive Committee – November 4, 2009 draft minutes
  - b. Transportation Advisory Committee – November 3, 2009 draft minutes
  - c. Executive Director's Report

**Annual Meeting**

7:00 p.m. Reception with cash bar

7:30 p.m. Welcome & Introduction – Jeff Carr, Chair

7:35 p.m. Keynote Speaker – Frank Bryan

State of the CCMPO – Michele Boomhower, Executive Director

Awards & Thanks – Jeff Carr, Chair

This meeting will air on Channel 17 on Thursday, December 3, 2009 at 8:00 p.m.; repeating on Friday, December 4, 2009 at 1 a.m. and 7:00 a.m. The streaming link is: <http://www.cctv.org/watch-tv/programs/metropolitan-planning-org.11>

Unless otherwise noted all meetings are held at our offices at 110 West Canal Street, Suite 202, Winooski, VT 05404.

Transportation Advisory Committee Meeting: Tuesday, December 1, 2009, 9:00 a.m.

Executive Committee Meeting: Wednesday, December 3, 2009, 7:00 a.m.

**CCMPO Board Retreat, Wednesday, December 9, 2009, 5-9 p.m. Double Tree Hotel**

CCMPO Board Meeting: Wednesday, December 16, 2009, 7:00 p.m.



## CCMPO Board of Directors

11/18/09

Agenda Item 2: Action Item

### FY2011 Town Highway Bridge Candidate Project List

**Issues:** VTrans is asking CCMPO and the regional planning commissions (RPCs) in the state to provide a prioritized list of up to eight town highway bridge projects per region for potential inclusion on the VTrans Candidate project list in the Capital Program. The regional priorities will be combined with VTrans prioritization scores (15 points out of 100 for regional priority) and the top 30 scoring projects statewide will make up the new Candidate project list. (See background detail below.)

CCMPO's staff worked with the Transportation Advisory Committee (TAC) to score town highway bridges in Chittenden County using CCMPO's project prioritization methodology. CCMPO's top scoring projects are as listed below.

- › Huntington Bridge 32 on Camels Hump Road
- › Huntington Bridge 30 on Camels Hump Road
- › Huntington Bridge 10 on Main Road
- › Colchester Bridge 14 on Pond Road
- › Jericho Bridge 15 on Browns Trace
- › Huntington Bridge 8 on Main Road
- › Shelburne Bridge 7 on Bay Road
- › Charlotte Bridge 31 on Dorset Street

**Attachment 2-1** provides detailed project scores and **Attachment 2-2** provides CCMPO's project scoring template.

**TAC/Staff Recommendation:** Approve the town highway bridge prioritized project list and forward it to VTrans for consideration for inclusion in the Capital Program.

**Background:** VTrans is in the process of reevaluating the Town Highway Bridge Candidate project list in the Capital Program, and the process for developing that list. The current list (2010 Program) has 15 projects, none of which are in Chittenden County. **Attachment 2-3** provides the details of this change proposed by VTrans.

The Candidate list is the place where projects enter VTrans' system. VTrans chooses projects from that list to proceed to design and construction. Projects listed in the Capital Program are classified according to the following three lists:

- › *Candidate - A project gets on the Candidate list after it has completed the planning process and has been accepted by the RPC or MPO and passed on to VTrans. Candidate projects are not anticipated to have significant expenditures for preliminary engineering and/or right-of-way during the budget year, and funding for construction is not anticipated within a predictable time-frame.*

- *Development & Evaluation - A project moves from the Candidate list to the Development and Evaluation list when the project manager anticipates the project will proceed to preliminary plans within 12 to 24 months. Development and Evaluation projects are anticipated to have preliminary engineering and/or right-of-way expenditures during the budget year.*
- *Front of the Book - A project moves from the Development and Evaluation list to the front of the book when it has completed preliminary plan development. Front of the book projects are anticipated to have construction expenditures during the budget year and/or the following three years.*

VTrans maintains a list of all town highway bridges over 20 feet in length. The inventory includes the condition of the bridge using VTrans project prioritization methodology (see **Attachment 2-4** for VTrans bridge scoring criteria). **Attachment 2-5** lists all Chittenden County town highway bridges by rank order with the exception of three bridges which are currently in VTrans' program – Silver Street Bridge-Hinesburg, Mill Pond Road Bridge-Colchester and Quinlan Covered Bridge-Charlotte. The rank of these bridges would be subject to change following the CCMPO/RPCs submission of top ranked bridges as well as VTrans' reevaluation of the current list.

**For more information contact:**

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**Attachments:**

- Attachment 2-1: Chittenden County Town Highway Bridge Priorities – 2011
- Attachment 2-2: CCMPO Project Prioritization Scoring Criteria
- Attachment 2-3: FY2011 Town Highway Bridge Candidate Project List Changes
- Attachment 2-4: VTrans' Bridge Prioritization Methodology
- Attachment 2-5: Chittenden County Town Highway Bridges over 20 Feet in Length in Rank Order



**CCMPO Board**  
**November 18, 2009**  
**Agenda Item 3: Action Item**

**Blue Ribbon Commission on Innovative Finance**  
**Community Resolution Endorsement by CCMPO Board**

**Background: Purpose and Charge of the Blue Ribbon Commission**

The Board of the Chittenden County Metropolitan Planning Organization (CCMPO) recruited five prominent Chittenden County citizen-statesmen, each with extensive experience in the public and private sectors, to form a Blue Ribbon Commission on Innovative Finance of transportation (BRC). The charge of the BRC was to:

“Provide recommendations by December 1, 2008 regarding viable innovative finance strategies to advance the region’s transportation needs, including all modes as well as the necessary connections with our land use, economic, environmental and quality of life needs.”

**CCMPO Board Endorses Final Amended BRC Recommendations**

Based on feedback from member municipalities, the public, and VTrans, the CCMPO Board of Directors unanimously endorsed the Final Recommendations of the Blue Ribbon Commission on Innovative Finance at their June 17, 2009 Board of Directors meeting as follows:

**Intergovernmental Recommendations 1 & 2:**

(1) Defer the consideration of enabling legislation for Regional Transportation Districts, and the pursuit of a Chittenden County Regional Transportation District, until the federal Transportation Bill authorization concludes.

(2a) As agreed to by the Joint Executive Committees of the CCMPO and the CCRPC at their April 16, 2009 meeting; pursue continuing dialog on the merger of organizational activities of the two Boards that offer mutual benefit.

(2b) Continue to monitor affiliated legislation to enable regionalized delivery of transit services in Vermont and Chittenden County.

**Funding Recommendation 3:**

(3a) Continue to work collaboratively with partner organizations to implement a plan for Creative Financing of transportation projects as outlined in H.438, Section 99, the 2010 Transportation Bill as passed by the House and Senate and enacted by the Governor.

(3b) Work with VTrans to evaluate the Project Prioritization System scoring function for rating project implementation ranking to determine if additional factors could be added that would advance projects based on the application of innovative finance and/or increased economic activity achieved by a project’s implementation. To the extent innovative financing can be encouraged, it significantly enhances the leveraging of state and federal funds and should be reflected in the prioritization process.

(3c) Continue to monitor the federal highway reauthorization legislation for mechanisms that would address alternate forms of funding transportation projects.

#### **Project Delivery Recommendations 4-7**

(4) Environmental Permit Process Efficiencies – pursue a dialog with VTrans, VANR, the Natural Resources Board (re: Act 250) and federal resource agencies to determine where permit process efficiencies could potentially be applied within the context of existing programs and/or through legislative changes and report back to the CCMPO board periodically as needed.

(5) Necessity/Right of Way Process Streamlining – work with VTrans and legislators to move the Necessity process from the court system to the Transportation Board as was supported in H. 313; work with VTrans and other partners (such as FHWA, VLCT, VAPDA) to determine if there are other process optimization activities that could be undertaken to increase the efficiency and reduce the timeframe for completion of the Necessity process.

(6a) Design-Build– work with VTrans to implement a Design-Build project in Chittenden County, as authorized by the 2010 legislature.

(6b) Local Transportation Facilities Program (LTF) work with member municipalities to develop and offer Municipal Project Management (MPM) services through the CCMPO to assist in directing additional LTF projects to the region; work with VTrans to determine if LTF program management functions for Chittenden County LTF projects could be shifted from VTrans to the CCMPO.

(7) Multi Year Budgeting – This element of the BRC Recommendations did not receive positive feedback from constituents or VTrans; revisiting this item at a future time should be considered.

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**Executive  
Committee  
Recommendation:**

Approve the attached *Resolution to Support the CCMPO Blue Ribbon Commission on Innovative Finance Recommendations of June 17, 2009*.

Following Board approval of the Resolution, the CCMPO Executive Director will conduct outreach to all Chittenden County municipalities to obtain local community endorsement of the BRC Recommendations.

**For more  
information:**

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